



passport size photograph
of applicant

International Application Form (A2)

How to apply for a course

- Complete the details on the application form
- Attach 2 passport size photographs
- Attach photocopies of any qualifications you have obtained
- Please return this form to:
International Office, Pembrokeshire College,
Haverfordwest, Pembrokeshire, Wales, UK,
SA61 1SZ
Tel: (44) 1437 753 114 Fax: (44) 1437 768 574
international.info@pembrokeshire.ac.uk

Office Use only

Completed after interview Yes No

Offer Details

Conditional Unconditional

Condition/s

Offer made by _____ Designation _____

Date Received _____ Reference number

Please complete this form in BLOCK CAPITALS with a BLACK PEN

Your Personal Details

Male Female

First Name (as in passport) _____

Surname (as in passport) _____

Address _____

City & Post Code _____ Country _____

Telephone No. (Home) _____ Telephone No. (Work) _____

Mobile phone _____ Fax No. _____ email _____

Date of Birth(DD/MM/YY) _____ Age _____ Nationality _____

Name and Address of Sponsor, Parent or Guardian (if applicable) _____

Terms and Conditions of Admission

Tuition Fee Payment

- Please note that the tuition fee does not include charges for books, accommodation, activities, living costs and transport.
- The tuition fee must be paid in full at least 6 weeks before the course starts.

Refund Policy

Before Arrival

- In case of refusal of entry to the UK by the Immigration or Visa Authority, a full refund will be granted.
- There is no reduction in fees in the case of a late arrival or early departure from a course.

After Arrival

A refund will NOT be considered if any of the following have occurred:

- The student has broken the law or conditions of his/her visa and is thus required to leave the country as a consequence.
- The student's visa is revoked as a consequence of not attending the course regularly.
- The student has broken the Terms and Conditions of admission to the college.
- The student wishes to leave the course, without good reason.

All applications for a refund must be made in writing, giving full details of why a refund is being asked for, and should be accompanied by any relevant documentary evidence.

Where a student has paid through an educational advisor or agency, if a refund is granted it will be made to the advisor or agent from whom the student should seek a refund. Where a student has paid to the college directly a refund will be made directly to the student.

Please note that it takes at least 3 weeks to process a request for a refund.

Can you defer your course?

If you are not entitled to a refund, you may wish to return to the college at the start of next academic year to continue studying. This is only possible upon the provision of at least one week's notice. Pembrokeshire College will notify the Home Office immediately of any course deferrals.



data protection act

By completing this form, I agree for my personal details to be stored on a secure College database which can be inspected on request from the Computer Services Help Desk. Please tick the box if you do not want to be sent information about future College course

important information

The College makes all reasonable efforts to ensure that the contents of this prospectus are accurate. The College makes all reasonable efforts to deliver the programmes of study and research opportunities and other services and facilities in the way described in this prospectus. The College will provide students with the tuition and learning support and other services and facilities it describes with reasonable care and skill.

However, the College shall be entitled if it reasonably considers it to be necessary (including in order to manage its resources and pursue its policy of continuous improvement appropriately):

- to alter the timetable, location, number of classes and method of delivery of programmes of study, provided such alterations are reasonable;
- to make reasonable variations to the content and syllabus of programmes of study (including in relation to placements);
- to suspend or discontinue programmes of study;
- to make changes to its regulations, policies and procedures which the College reasonably considers necessary;
- not to provide programmes of study or to combine them with others if the College reasonably considers this to be necessary (for example, because too few students apply to join the programme for it to be viable).

In the unlikely event that the College discontinues or does not provide a programme of study or changes it significantly before it begins:

- the College will tell relevant individuals at the earliest possible opportunity;
- an individual will be entitled to withdraw his or her application by telling the College in writing within a reasonable time of being informed of the change;
- the College will make an appropriate refund of tuition fees and deposits paid.

Upon acceptance by an applicant of an offer of a place at the College, the relationship between the applicant and the College becomes contractual. In entering into that contract, neither the student nor the College intends that any of the terms of the contract will be enforceable by virtue of the Contracts (Rights of Third Parties) Act 1999 by any person not a party to it.

Further details can be obtained from the college web site on www.pembrokeshire.ac.uk



Pembrokeshire COLLEGE
International

